



Stock Number Mass Update

1. In the Property Accountability module, navigate to the **Catalog > Mass Updates > Stock Nbr** menu path.

Search Criteria

* Stock Nbr From702500F001790...

Stock Nbr To7025012467535...

Search

Reset

2. Browse for or enter the **Stock Nbr From**.

- To change a Stock Nbr, both Stock Numbers must exist on the Catalog and the remaining fields may not be updated. Both TO/FROM Stock Nbrs **must** have the same **ARC, Mgt Cd, and UI**.
- To maintain the Stock Nbr, but change specific fields, leave the **Stock Nbr To** field blank. This allows you to update the fields mentioned above.

3. Select **Update** to complete the process.

Update

Stock Nbr From702500F001790

Stock Nbr To7025012467535

Stock Item CdJ-MCN

Stock Item CdA-NSN

Type Asset CdG-Gen PP&E

Type Asset CdG-Gen PP&E

ACC

ACC

Attribute(s) TemplateK-IT

Attribute(s) Template

IT Device Cd014

IT Device Cd

Dmil CdQ-S

Dmil Cd

CIICU-U

CIIC

Type Dsg

Util Svc Life0

Util Svc Life

Util Measure Cd

Fdcry Deprn Mthd CdSL

Fdcry Deprn Mthd Cd

Maint Grp IdZZ

Maint Grp Id

Update

Stock Nbr From702500F001790

Stock Nbr To

Stock Item CdJ-MCN

Stock Item CdSelect an Item

Type Asset CdG-Gen PP&E

Type Asset CdSelect an Item

ACC

ACC

Attribute(s) TemplateK-IT Equip

Attribute(s) Template...

IT Device Cd0149 -Dsktp/TWR CPU Pen41300MHZ-3.06GHZ

IT Device CdSelect an Item

Dmil CdQ-Strat List Itm -Dmil Not Req

Dmil CdSelect an Item

CIICU-Unclassified

CIICSelect an Item

Type Dsg

Type Dsg

Util Svc Life0

Util Svc Life0.00

Util Measure Cd

Util Measure CdSelect an Item

Fdcry Deprn Mthd CdSL

Fdcry Deprn Mthd CdSelect an Item

Maint Grp IdZZ-Not Subject to Maint Mgmt

Maint Grp IdZZ-Not Subject to Maint Mgmt

Update

Cancel

The Stock Number Selected Mass Update process changes the current existing Stock Number to the new Stock Number for all assets within your Catalog.

Use this process to change the following fields but maintain the current Stock Nbr:

- Stock Item Cd
- Type Asset Cd
- ACC
- Attribute(s) Template
- IT Device Cd
- Dmil Cd
- CIIC
- Type Dsg
- Util Svc Life
- Util Measure Cd
- Fdcry Deprn Mthd Cd
- Maint Grp Id

If the transaction fails during the batch process, review the **Batch Error Detail Report**.

